

WILLIAMS Legislation • Instructional Materials Unit

Elementary School Teacher Questionnaire

NAME OF DISTRICT		NAME OF SCHOOL		NAME OF PRINCIPAL		TRACK (IF YEAR ROUND)
GRADE LEVEL	CLASS ENROLLMENT	ROOM NUMBER	NAME OF TEACHER (PLEASE PRINT)		SIGNATURE OF TEACHER	DATE

COURSE INFORMATION	TEXT MATERIALS (Include name of text, publisher, author, year of publication and ISBN.)	# Insufficient (If none, use "0")
Reading/Language Arts		
Mathematics		
History/Social Science		
Science		



**Los Angeles County
Office of Education**

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Elementary School Teacher Questionnaire Directions for Teachers to Complete the Survey

1. Grade Level List grade level(s) you teach.
2. Class enrollment Provide the number listed on the most recent official class roll sheet.
3. Room # List your room number.
4. Text/Materials List only text/materials that were purchased for each student in the class and only for the subjects indicated. Please include the publisher and the name of the text in just a few words.
5. # Insufficiencies List number of students who do *not* have text/materials on a one-to-one correspondence. **If there are no insufficiencies, use "0"**. If you have questions regarding the definition of "insufficient," refer to the information and examples that follow.

Definition of Sufficiency:

- Consider only those texts and instructional materials (such as workbooks) are included on the District textbook list and that were purchased specifically for *each student to use*. (Do not include teacher resources or supplementary materials or temporary use materials such as novels.)
- There must be a one-to-one correspondence between students and the texts and/or instructional materials purchased for every student to use. Students must be able to take the texts and instructional materials home.

Examples of Sufficiencies:

- Every student in the class has an assigned textbook. The student is able to take the textbook home whether or not homework is assigned.
- Every student in class is assigned a textbook that the student may keep at home. An additional class set is provided for each student to use in class.

Examples of Insufficiencies:

- A class set only is provided. Students who want to take books home must check them out from the teacher or from the library.
- Each student is assigned a text. The student has lost the text. A replacement text is not provided until the student pays for the lost text or the parent signs a form.
- Texts were provided for each student initially enrolled in the class. Students were added to the class but the school did not provide additional texts for these students. The school may have ordered additional texts, but they have not yet arrived.

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